

Effective 5th March, 2001.  
this form is to be used by  
all applicants residing in  
the following states:  
CT, ME, MA, NH, NJ, NY,  
OH, PA, PR, RI, VT, USVI.



Please affix one  
passport size  
photograph here  
and enclose one  
more photograph

CONSULATE GENERAL OF INDIA  
3 EAST 64TH STREET (Ret. Madison and Fifth Ave.)  
NEW YORK, NY 10021

Tel. (212) 774-0600 • Fax (212) 570-9581  
E-mail: [visa@indiacgny.org](mailto:visa@indiacgny.org) (visit our website: [www.indiacgny.org](http://www.indiacgny.org))

VISA APPLICATION FORM

(FOR OFFICE USE ONLY)

CHECKED/CLEARED

Signature: \_\_\_\_\_

- Passport in Original valid for a minimum of six months beyond date of intended departure from India should accompany visa applications.
- PHOTO: Please enclose TWO passport size photographs with visa application.
- Please tender exact amount of FEE in the form of MONEY ORDER/BANK DRAFT/CERTIFIED CHECK in the name of **CONSULATE GENERAL OF INDIA** or by CASH at the counter in bills no larger than \$50/- **WE DO NOT ACCEPT PERSONAL CHECKS.**
- Applications are accepted from 9:15AM to 12:15PM on working days and serviced passports are delivered between 4:30 - 5:15PM.
- **VALIDITY OF VISA STARTS FROM THE DATE OF ISSUE**
- THIS FORM MAY BE FREELY DUPLICATED.
- PLEASE CHECK INSTRUCTIONS on filling up this form. instructions can be obtained from the Consulate General of India, New York or from our web site [www.indiacgny.org](http://www.indiacgny.org).

(Please print or type)

1. Full Name: \_\_\_\_\_  
(First) (Middle) (Last)

2. Last name at birth (if different): \_\_\_\_\_

3. Marital Status: Married/Unmarried \_\_\_\_\_

4. If married give maiden name: \_\_\_\_\_

5. Date of Birth: / / \_\_\_\_\_  
mm dd yy

6. Sex: Male \_\_\_ Female \_\_\_

7. Place of birth: \_\_\_\_\_

8. Current nationality: \_\_\_\_\_

9. Are you a permanent /long-term resident in USA? Yes \_\_\_ No \_\_\_

If yes, please attach copy of your Green-Card/Long-Term Visa status: \_\_\_\_\_  
(For Non-US passport holders only)

10. Nationality at birth: \_\_\_\_\_

11. Any other nationality held at present or in the past: \_\_\_\_\_  
(Are you in possession of any other passport?)

12. Present Address: \_\_\_\_\_  
\_\_\_\_\_

13. Phone: \_\_\_\_\_ (Home) \_\_\_\_\_ (Work)

14. Permanent Address: \_\_\_\_\_  
\_\_\_\_\_

15. Profession: \_\_\_\_\_

16. Employer's Name and Address: \_\_\_\_\_  
\_\_\_\_\_

17. Passport Number: \_\_\_\_\_ 18. Valid Till: \_\_\_\_\_

19. Issued At: \_\_\_\_\_ 20. Issue Date: \_\_\_\_\_

21. **Father's/Husband's Name:** \_\_\_\_\_
22. **Nationality of Father/Husband:** \_\_\_\_\_
23. **Name and Nationality of Mother:** \_\_\_\_\_
24. **Type of Visa required:** \_\_\_Tourist, \_\_\_Business, \_\_\_Student, \_\_\_Entry, \_\_\_Transit (short stop over while traveling to a third country), \_\_\_Journalist, \_\_\_Other
25. **Period of Visa:** \_\_\_Days (For Transit with confirmed onward ticket only), Six Months, \_\_\_One Year, \_\_\_Five years (for persons of **Indian origin only**, Six months each visit/Continuous stay), Ten years (for U.S. Citizens only).
26. **Have you ever visited India before?** Yes \_\_\_ No \_\_\_ If yes, give address where you stayed with **dates:**  
 \_\_\_\_\_  
 \_\_\_\_\_
27. **Has Indian visa or extension of same ever been refused to you previously?** Yes \_\_\_ No \_\_\_  
 if yes, give details: \_\_\_\_\_
28. **Are you holding a valid "NO OBJECTION TO RETURN TO INDIA" endorsement?** Yes \_\_\_ No \_\_\_  
**If yes, give details (for foreigners resident in India only):** \_\_\_\_\_  
 \_\_\_\_\_
29. **Purpose of Journey:** \_\_\_\_\_
30. **Are you travelling on behalf of a company?** Yes \_\_\_ No \_\_\_
31. **If yes, give name and address of company:** \_\_\_\_\_  
 \_\_\_\_\_
32. **Expected date of departure from USA:** \_\_\_\_\_ 33. **Expected date of arrival in India:** \_\_\_\_\_
34. **Port of arrival in India:** \_\_\_\_\_
35. **Are any children included in your passport accompanying you?** Yes \_\_\_ No \_\_\_ If yes, give details:
- | Full Name | Date of Birth | Sex   |
|-----------|---------------|-------|
| (a) _____ | _____         | _____ |
| (b) _____ | _____         | _____ |
36. **Name and address of two references:**
- (a) **In India:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- (b) **In applicant's country:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

I, \_\_\_\_\_, hereby undertake that I shall utilise my visit to **India** for the purpose for which the visa has been **applied** for and **shall** not, on arrival in India, try to obtain employment or set up business or extend my stay for any other purpose.

Declaration to be made by applicants seeking **to stay in India for more than one year:**

"I hereby undertake to undergo any medical test(s), including an **AIDS** test, within one month of my arrival in India. In case I test positive for AIDS, I agree to leave India",

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Place: \_\_\_\_\_

**CONSULATE GENERAL OF INDIA**  
**INSTRUCTIONS FOR VISA APPLICANTS**

**I. JURISDICTION**

JURISDICTION of the Consulate General of India, New York extends to the following states: Connecticut, Maine, Massachusetts, New Hampshire, New Jersey, New York, Ohio, Pennsylvania, Puerto Rico, Rhode Island, Vermont and the Virgin Islands.

If you are a resident outside this area, please apply for your visa services, depending on the location of your residence as per details below:

- a. EMBASSY OF INDIA, WASHINGTON DC. Address: 2107 Massachusetts Ave., Washington DC 20008, Tel. 202-939-7000, Fax: 202-265-7532. Jurisdiction: Delaware, Washington D.C., Kentucky, Maryland, N. Carolina, S. Carolina, Tennessee, Virginia, West Virginia, The Bahamas, Florida, Georgia.
- b. CONSULATE GENERAL OF INDIA, CHICAGO. Address: 455 N. Cityfront Plaza Drive, Suite 850, NBC Tower, Chicago, Illinois - 60611, Tel. 312-595-0405, Fax: 312-595-0416 and 312-595-0418. Jurisdiction: Illinois, Indiana, Iowa, Michigan, Minnesota, N.Dakota, S.Dakota, Wisconsin, Missouri
- c. CONSULATE GENERAL OF INDIA, SAN FRANCISCO. Address: 540 Arguello Boulevard, San Francisco, CA -94118 Tel. 415-668-0662, Fax: 415-668-9764. Jurisdiction: Alaska, Arizona, Hawaii, Nebraska, New Mexico, Nevada, Oregon, Utah, Washington, Wyoming, Colorado, Montana, Idaho, California
- d. CONSULATE GENERAL OF INDIA, HOUSTON. Address: Suite 600, 6th floor, 3 Post Oak Central, 1990 Post Oak Boulevard, Houston, Texas - 77056, Tel. 713-626-2148, Fax: 713-626-2450. Jurisdiction: Alabama, Arkansas, Kansas, Louisiana, Mississippi, Oklahoma, Texas

**II. REQUIREMENTS FOR VISA APPLICATION**

1. Application form for visa duly filled in. Special forms have to be filled by citizens of Pakistan (4 copies with 5 photos) and Bangladesh (2 copies with 3 photos).
2. Passports in Original valid for a minimum of six months beyond date of intended departure from India should accompany visa applications.
3. Two photos - one photo pasted and another stapled on the form - to be submitted.

**SPECIFIC ADDITIONAL REQUIREMENTS IF ANY ARE MENTIONED IN THE SECTION ON DIFFERENT TYPES OF VISAS.**

Applicants holding other than United States passports should submit proof of long term-stay (at least three years)/ permanent residence (copy of green card) in the United States to expedite issuance of visa. Such applicants as well as US passport holders ordinarily receive visas the same day in the evening (between 4:30 to 5:15 p.m.), if the application has been received earlier in the day (before 12 Noon) and if the application does not fall in the category where clearances are required from authorities in India or elsewhere.

For Applicants, who do not normally stay in U.S., references have to be made to their country of residence for which an additional \$20 fee is applicable and will involve five to seven working days processing time after receipt in the Consulate. Please refrain from making inquiries about the status of such applications during this time.

Pakistani and Sri Lankan passports will take ten working days to process.

Applications of Chinese nationals permanently resident in the U.S. may take one- three months time to process depending on the purpose of the visit.

Chinese, Pakistani, Bangladeshi and Sri Lankan nationals who are not permanent residents of U.S.A. have to apply for visa in the country of their residence.

**VISAS ARE ISSUED VALID FROM THE DATE OF ISSUE, FOR PERIOD APPLIED FOR BY THE APPLICANT. IT IS THE RESPONSIBILITY OF THE APPLICANT TO APPLY IN TIME AND FOR VALIDITY AS PER THEIR REQUIREMENT.**

For TRANSFER OF VISAS from an expired passport to the new passport, application can be made in the usual application form along with two photos and the required fees.

**III. TYPES OF VISAS AVAILABLE:**

- **TOURIST VISA:** Tourist visas valid for six-month and one year stay are available. Ten-year Tourist visas permitting a maximum of six month stay on each visit are available to U.S. citizens who are frequent visitors to India. A person desirous of visiting India frequently but not intending to stay for more than six months at a time is advised to apply for this type of visa. Please note that it is not possible to extend your stay in India beyond 6 months if you are visiting India on this visa.
- **ENTRY VISA:** Valid for six months to one-year stay with multiple entries for legitimate purposes only. Five-year long-term stay visas are available to persons of Indian origin only. The five year entry visa for persons of Indian origin allows the holder to stay in India for up to 5 years after they have registered themselves with the authorities in India within 14 days of their arrival. This visa is advisable for people who intend to live in India on a long term basis and for more than six months at a time.
- **BUSINESS VISA:** Valid for one year with multiple entries. A letter from Sponsoring Organization indicating the nature of applicant's business, probable duration of stay, places and organizations to be visited incorporating therein a guarantee to meet maintenance expenses, etc. should accompany the application. Ten year Business visas are available to U.S. citizens who have set up industrial / business joint ventures in India. A business letter from India and the US must accompany application.
- **STUDENT VISA:** Depending upon the duration of the course, multiple entry student visas for bonafide students to pursue regular studies at recognized institution in India are available. Visa is valid for up to five years or the duration of the course whichever is less. A letter confirming admission from such an institution along with evidence of financial arrangements for stay in India should accompany the application. In case of admission in medical or para-medical courses in India, a letter of approval or No Objection Certificate from Ministry of Health, Government of India, New Delhi, is mandatory. Likewise for admission in graduate or post-graduate courses in Engineering or Technical Institutions in India, a letter of approval or a No Objection from Ministry of Human Resources Development (Dept. of Education), Government of India, New Delhi, should be submitted. For research purposes detailed synopsis of the research project, countersigned by the sponsoring institution in India should be submitted. NOTE: Processing of applications for research may take about three months.
- **TRANSIT VISA:** Valid for single/double entry for short stop over for travelling to a third country is available. Confirmed onward tickets must accompany the applications.
- **MISSIONARIES:** Valid for single entry and duration as permitted by the Government of India. A letter in triplicate, from sponsoring organization indicating intended destination in India, probable length of stay, and nature of duties to be discharged should be submitted along with guarantee for applicant's maintenance while in India. NOTE: Processing of applications for missionaries may take up to three months.

- **JOURNALIST VISA:** Journalist visas are given to professional journalists and photographers for three months stay in India.
- **EMPLOYMENT VISA:** Employment visas are initially issued for one-year stay. A copy of the contract with the employer has to be enclosed. Kindly note that Employment Visa is given only for jobs that require very high level of skills and expertise. This can be extended by Foreigners Regional Registration Office in India, if the job contract continues. Spouses and children are granted co-terminus entry visas on request.
- **CONFERENCE VISA:** Letter of invitation from the organizer of the conference and approvals of Indian authorities are to be submitted along with the visa application.

Besides the above-mentioned categories, visas are also available for learning Yoga, Music and Dance in India from the institutions approved by the Government of India.

For visit to Restricted or Protected Areas, a separate form (in triplicate) is to be filled in along with three photos. Processing of this application will take at least two months.

#### IV. VISA FEES:

Type of Visa	For US Nationals*	For Other Nationals
Transit Visa (Single/Double Entry) .....	\$ 30.00 .....	\$ 10.00
Six months tourist / entry visa .....	\$ 60.00 .....	\$ 40.00
One year tourist/business/ entry visa .....	\$ 85.00 .....	\$ 65.00
Student visa Multiple Entry .....	\$ 95.00 .....	\$ 75.00
Five year visa .....	\$ 150.00 .....	\$ 130.00
Ten year visa .....	\$ 150.00 .....	Not applicable
Transfer of five year / ten year visa to new passport .....	\$ 25.00 .....	\$ 5.00

\* Including Processing Fee

All fees should be paid either in cash or through money orders, bank drafts or certified cheques drawn in favour of Consulate General of India, New York. No personal cheque accepted. \$100 bills also are not accepted.

Special rates of fee as applicable to the following countries: Pakistan: \$2 for all types of visas; Sri Lanka: \$2 (Transit Visa), \$4 (single entry), \$9 (Multiple Visa).

Nationals of following countries are granted GRATIS visa: Afghanistan, Argentina, Bangladesh, Hungary, Jamaica, Maldives, Mauritius, Mongolia, DPRK (North Korea), Poland, South Africa, Slovak Republic and Tibetan refugees holding Indian Identity Certificates.

**NO REFUNDS:** Visa fee once received cannot be refunded, even if the application is withdrawn, visa is refused or the type of visa applied for has not been granted.

**V. EMERGENCY SERVICE:** An amount of \$30 is charged over and above the normal fee for rendering emergency service. This service is available only in cases of genuine emergency such as death or serious illness in the family and if the case does not fall under reference categories. Applications for such service can be submitted between 9:30 a.m. and 1:00 p.m.; 2:00 p.m. and 5:00 p.m. on all working days. This service is also available between 11:00 a.m. and 2:00 p.m., on Saturdays, Sundays and holidays. Visas in such cases are issued promptly but only if they do not fall under reference categories. This service is available at the counter only and requests received by mail for emergency services are not entertained.

#### VI. RECEIPT & DELIVERY OF PASSPORTS:

At counter: Applications are received at the counter between 9:15 a.m. and 12:15 p.m. Normally, U.S. passports are processed the same day. Passports with valid visas affixed can be collected at the counter between 4:30 p.m. and 5:15 p.m. Both passports and visas must be checked immediately on receipt and any error in details entered on visas pointed out immediately.

By Mail: Applications received by mail may take up to five working days to process. This is excluding the time taken in mail both ways. Application sent through Certified mail obviously take longer than express mail and it is expected that applicants would enquire about the status of their application only after passage of 7 days in case of express mail and 2-3 weeks in case of certified mail. Following additional return mail charges should be sent for return of serviced passport.

- For Certified mail: \$3 per passport and \$1 for each additional passport.
- For Express mail: \$15 for up to four applications if they are to be delivered at the same address.

All fees should be paid in money orders, bank drafts or certified cheques drawn in favour of Consulate General of India, New York. No personal cheques or cash for applications received by mail are accepted. Please note that it is possible to send one check or money order for the visa service as well as for mail service.

#### VII. GENERAL

**Incomplete /false information:** Application forms should be filled in fully, legibly and accurately and submitted with passport. Misrepresentation of facts may result in denial of visa. Application received with incomplete details will remain unprocessed.

**For general inquiries or supply of application forms:** Please write or send fax to Consulate General of India, 3 East 64th Street, New York, New York 10021. Tel. (212) 774-0600, (212) 774-0610, Fax (212) 570-9581, E-mail: [visa@indiagov.org](mailto:visa@indiagov.org)

Web site: [www.indiagov.org](http://www.indiagov.org) (also has downloadable application forms)

**FOR TOURIST INFORMATION TO INDIA:** Please contact: Government of India Tourist Office, 1270 Avenue of Americas, Suite 1808, New York, NY 10020, TEL: (212) 586-4901, Fax (212) 582-3274.

**FOR INFORMATION ON AIR TRAVEL TO INDIA PLEASE CONTACT:** AIR INDIA, 345 Park Avenue (32nd floor), New York. Tel: (212) 751-6200 and (718) 632-0121. Fax (212) 838-9533.

**HOLIDAYS:** The Consulate General of India would observe following holidays during the year 2001: Republic Day (Jan 26), Idu'l Zuha (March 6), Muharram (April 5), Mahavir Jayanti (April 6), Good Friday (April 13), Buddha Purnima (May 7), Id-e-Milad (June 5), American Independence Day (July 4), Independence Day (August 15), Labour Day (Sept. 4), Mahatma Gandhi's Birthday (Oct. 2), Dussehra (Oct. 26), Diwali (Nov. 14), Thanksgiving Day (Nov. 22), Guru Nanak's Birthday (Nov. 30), Idu'l Fitr (Dec. 17), Christmas Day (Dec. 25).

#### NOTE:

1. The above instructions are subject to change from time to time. Please write to or telephone to the Consulate for updated information.
2. Facilities exist on Consulate premises for pay telephone.